

Meeting Note	Scottish Strategic Archaeology Committee
Date: 30 October 2018	
Meeting Location: Longmore House, Salisbury Place, Edinburgh	
<p>Present: Stephen Driscoll (SD), (<i>Chair</i>), Lisa Brown (LB), Kirsty Dingwall (KD), Simon Gilmour (SG), Kate Geary (KGe), Kevin Grant (KGr), Mark Hall (MH), Laura Hindmarch (LH), Peter Hinton (PH), Fraser Hunter (FH), Rebecca Jones (RHJ), Eila Macqueen (EM), Bruce Mann (BM), Thomas Rees (TR), Helen Spencer (HS), Edward Stewart (ES), Richard Strachan (RS), Jennifer Thoms (JT), Robin Turner (RT)</p> <p>In attendance: Mike Elliot (ME) (<i>Minutes</i>)</p>	<p>Apologies: Derek Alexander (DA), Kate Britton (KB), Cara Jones (CJ), Kirsty Owen (KO), Jacob O'Sullivan (JOS), Val Turner (VT)</p>
Note of Meeting/Discussion	Action Points:
<p>1. Welcome and apologies: SD thanked everyone for attending, especially those stepping down from the SSAC and gave a brief overview of the purpose of the series of meetings for the benefit of the new members. The Chair also noted VT has now stepped down from the group and is replaced by BM from ALGAO.</p> <p>2. Minutes of the June meeting: There were no comments; the minutes were accepted as a true and accurate record of the previous meeting.</p> <p>3. AOCB: None.</p> <p>4. Matters arising: SD advised that these would be addressed during the course of the meeting.</p> <p>5. Communications:</p> <p>a. Archaeology Strategy 2018 Report: KGr circulated the six month communications report. RHJ noted that it was HES heavy, but advised that we is looking for other activities to include and committee members are encouraged to get in touch with KGr regarding activities taking place. KGr advised the numbers using the hashtag are increasing. He gave an overview of the forthcoming magazine-style report. RHJ advised that the SSAC may request doing this again, but we will see how well it is received. The report will be available to download online (through the SAS website), with a print run of 1,000. SD advised he is hopeful the report will be as influential as the paper copies of the Strategy. Requests for paper copies are to be sent to HES Archaeology and World Heritage team (archaeologystrategy@hes.scot). BM advised that we may want to coordinate who copies are sent to so duplicates are not issued to the same people / organisations. MH suggested that we may want to consider sending copies to chief executives of local authorities. SD</p>	<p>Action 1: PH to share a relevant circulation list, to help coordinate distribution of the magazine-style report.</p>

advised it will be useful to use Twitter as a tool for gauging responses to the magazine.

b. Sharing Our Stories guidance: KGr gave an overview of 'Sharing Our Stories' – new guidance for HES Archaeology Programme grant recipients. This may be of wider interest. SD advised it may be helpful to produce a promotional poster. SG advised that Jeff Sanders (SoAS) has some useful comments. After discussion, there was general agreement that it is a good start. The SSAC agreed that we would like further discussion with KGr, who is to consider the potential future target audience. It was agreed that it would be promoted with postcards and on social media. It was further agreed that guidance needs to be circulated regarding target audience.

6. Delivery Plan - brief summary of key activities since last meeting:

a. Aim one - Delivering Archaeology: RHJ gave a brief overview of recent activity. KO is leading on Guidance, with partners. On 1.6.1 (Produce a source of information to post-graduate students on projects from across the sector that have been left incomplete to encourage them to be written up), LH has drawn up report on feedback received thus far on the Research Portal Survey. RHJ advised we are ensuring our work ties in with ScARF and will be talking to ScARF about the next stages. KGr advised there will be a social media push for responses. 185 surveys received so far.

b. Aim two - Enhancing Understanding: SG advised the delivery plan needs refreshed. 2.1.1 (Bring together, publish and promote use of national, local and world heritage and thematic research frameworks and strategies) needs to be rethought - how do we want to progress and use them to engage with external groups? This will be part of the strategic plan for ScARF. SG advised that the Society of Antiquaries of Scotland will start to draw this up in the new financial year. 2.2.1 (Bring together creators/ users/ managers of research frameworks of all types in workshops to highlight issues and develop greater collaboration and remove duplication of effort) - also ScARF focussed. Questions over 2.3.1 (Encourage collaboration to create projects that look at 'big picture' stories for a wider audience) - how do we develop this in a wider context? How do we encourage greater engagement? What are the levers we can use to progress this? Can we use commercial archaeology to drive this forward? PH advised the Historic England recent survey may be useful for a comparison and suggested the Society of Antiquaries of Scotland may want to join to the Society for Archaeological Synthesis. 2.3.2 (Create media strategies for sharing results for different audiences) - handed over to aim four. SG advised that museums need to be engaged from the start - they cannot be "bolted on" afterwards or during the process.

c. Aim three - Caring and Protecting: ALGAO and NMS lead. BM advised the ALGAO and SHEA surveys have been completed. Hoping for end of November for distribution of results. Will be using England and Wales as benchmarks. Call for opportunities for expert advice will

Action 2: SG to forward Jeff Sander's comments to KGr

Action 3: KGr to contact SSAC regarding future target audiences

Action 4: PH to forward to SG and HS the Historic England survey

go out shortly to the "usual suspects". 3.3.1 (Critically consider current processes following recent planning review) - technical elements of the framework. HES is currently consulting on the Historic Environment Policy. Also speaking to Transport Scotland to discuss best practices going forward. Still a significant gap between public benefits and Transport Scotland's work. 3.3.3 (Advocate to incorporate changes from reviews) - paused for now, still going through the process of the review. Reported that KO is drawing up new guidance with Police Scotland for HES' Human Remains Call-off Contract - once this is completed it will be discussed further with colleagues including TTU. FH gave a presentation on the Museums workshop that took place in July.

d. Aim four - Encouraging Greater Engagement: Archaeology Scotland lead. EM advised that HES had recently sent a piece of work out to tender looking at the impact of using archaeology in education. Northlight Heritage won that and have now circulated a framework tool for comment. The learning resources portal is now live (<http://archaeologyscotland.org.uk/learn-resources/>). Have developed a proforma for people to use to submit their resources. The portal will be launched alongside an ALWG meeting that will be held in early December. A separate piece of HES-commissioned work for the Community Heritage Scotland project to look at training needs of the community heritage sector has completed its first phase and results are now on St. Andrews University website <https://www.st-andrews.ac.uk/media/school-of-art-history/pdfs/CHS%20summary%20and%20Next%20Steps.pdf> . EM advised the work done with trainee teachers at Moray House can be replicated across similar institutions.

e. Aim five - Innovation and Skills: KGe advised work has been progressing and they are looking at qualifications (NVQ and HND/HNC). Has had a meeting with SQA and SDS. With an industry panel, the building blocks are in place. Having employers on board means that they can advise on the skills and qualifications they need. Also looking at CfA accreditation of training programmes to help people get into archaeology without going through the academic route. It is envisaged this piece of work will be completed in the next financial year. SG added Forth Valley College and Edinburgh College are working with the Society of Antiquaries of Scotland to draw up archaeology courses. It was acknowledged that some publicity needs to happen to help push these courses and qualifications.

7. New Delivery Plan (2019): SD advised the new delivery plan aims to go live in early 2019 so we all need to be working on its next iteration. He advised there are a lot of deliverables for the outcomes in the current plan and this could be simplified. It was agreed that when we meet in January it would be good to have a next version pre-circulated. Suggestions are to be sent to RHJ's team in HES who will collate and disseminate them for discussion by correspondence. It was agreed the next delivery plan will be for two years, this will take us up to the halfway point of the Strategy. RHJ advised we would add

Action 5: FH to send minutes to ME for circulating to the group

Action 6: EM to circulate the framework tool to the group for comment.

<p>something in the next delivery plan regarding promoting sector diversity.</p> <p>8. Public-facing Science Event: Action point 10 from the last meeting. RHJ reminded all that this started off with a discussion on aDNA. SG noted that the SoAS have asked LB (HES) to deliver a lecture on archaeological science in their monthly lecture programme and that Jeff Sanders has been speaking to the Edinburgh Science Festival. EM suggested that any public facing science event should tie in with 4.1.8. It was agreed that it would be useful for the Strategy and archaeology to have some presence at science festivals where possible, and not just confined to those in Edinburgh. LB advised that there is an initiative with European Heritage Science and a workshop at the Engine Shed in January.</p> <p>9. Committee membership: SD advised the way the Committee has been structured enables refreshment of membership. We have new gaps opening up, some of which have been filled. There was a discussion regarding who to approach as the museum replacement for Mark Hall and RHJ will approach. Other gap is community archaeology. KGr will be doing an announcement in the “60 Second Mayhem” at the Community Heritage Conference to see if we can recruit someone. SD welcomed BM to the group, who replaces VT. The other people coming off are: SG, replaced by HS; EM, replaced by JT; PH, replaced by KGe (and CJ when KGe is unavailable); RT (also replaced by KGe / CJ). All were thanked for their contributions. SD has agreed to stay on for another year as Chair before stepping down.</p> <p>10. Meeting schedule 2019: It was agreed there will be three meetings in 2019; the first in January or February, the second in May and the third in October.</p>	<p>Action 7: LB to speak to Jeff Sanders, develop ideas further and report back to SSAC.</p> <p>Action 8: ME to draw up a Doodle poll for next year's meetings</p>
<p>Mike Elliot Archaeology & World Heritage Team</p>	<p>30 October 2018 0131 668 8811</p>