

Meeting Note	Scottish Strategic Archaeology Committee
Date: 24 May 2017	Council Area: n/a
Meeting Location: John Sinclair House	Designation: n/a
Key External Contact (if applicable): n/a	File Reference: «Insert File Reference Number»
Present: Stephen Driscoll (SD) (<i>Chair</i>), Mike Elliot (ME) (<i>Mins</i>), Simon Gilmour (SG), Laura Hindmarch (LH), Peter Hinton (PH), Mark Hall (MH), Beccy Jones (RHJ), Susan Kruse (SK), Eila Macqueen (EM), Kirsty Owen (KO), Tom Rees (TR), Robin Turner (RT),	Apologies: Kate Britton (KB), Jack O'Connor (JO), Katie Stevenson (KS), Val Turner (VT)
Note of Meeting/Discussion	Action Points:
<p>1. Welcome and apologies: SD thanked everyone for attending and commenced proceedings.</p> <p>2. Minutes of the March meeting and matters arising: EM advised that there needs to be a corrections in 2D.</p> <p>3. Report on the lead bodies Workshop (23 March): RHJ reported there will be a follow-up workshop on 27 June. TR suggested it would be easier for reference if there was a list saying what each of the bodies did, and also a list of what each individual on the SSAC did in their role on the committee. A general discussion followed.</p> <p>4. Delivery Plan – round up of key activities since last meeting:</p> <p>4.1 Aim one – Delivering Archaeology: Objective 1.1: RHJ advised that a list will be produced of projects for wider circulation. This is the easiest option. There will be a survey prior to the list being produced. No timetable can be given for the list just yet, as it depends on the external stakeholders' timetables and when they are able to provide the information. RHJ advised we no longer use the term “backlog”, as it has negative connotations; instead we use <i>legacy</i>. Objective 1.2: LH and RHJ suggested National Recording and Compliance, instead of Archaeological Protection in the objective, as they felt the former was misleading. This is chance to look at the bigger picture. LH suggested that it would be helpful if the SSAC could agree what their key deliverable is, in order to put it into the</p>	

<p>approach paper. A general discussion followed. It was agreed to convene a smaller group to make a decision on this. SD suggested for the next version we have good feedback from everyone, so we can make a better-informed decision. It was agreed to convene the full committee in order to identify who those on the sub-committee would be.</p> <p>4.2 Aim two – Enhancing Understanding: SG gave an overview of the Aim. SG suggested that 2.1 can be encapsulated in a single entry. SG highlighted that he would like to revisit the Aim and streamline it.</p> <p>4.3 Aim three – Caring and Protecting: RHJ advised that the MGS would be involved. SCARF have hit the ground running. PH advised that another workshop will be held regarding engagement, with the focus on users rather than planners.</p> <p>4.4 Aim four – Encouraging Greater Engagement: EM suggested a change in 4.2.2 that she has bought in Dr Rebecca Barclay to get into outdoor learning groups. Has met with two co-ordinators, who are keen to progress this and have drawn up a plan for putting into action after the autumn break. This will help to raise the profile of archaeology. Has also spoken to Dig It! regarding guidance and case studies. LH advised a number of councils are providing training online, so we will need to approach each council in order to feed into their training packages. A general discussion followed.</p> <p>4.5 Aim five – Innovation and Skills: PH advised point 5.1 needs some work on. The Scottish group of CiFA will be doing an audit of their members' skills. It won't be more sophisticated than identifying areas for CPD. In England there is a Heritage Skills Task group, which is looking at every area of CPD. There is a lot of good research there. There has also been an exercise in mapping skills and occupation, which is feeding into skills and CPD workshops. CiFA have also done some work on their website, to help people who are seeking vocational qualifications. There is a lot of development happening in the near future, that will outstrip the number of archaeologists. Have done some advocacy work with the UK and Irish governments, and at the EU level to mitigate effects of Brexit. 5.4 is the other main area they have been working on; been working with UHI to develop learning modules.</p>	<p>LH to draw up a report on the above, for circulation to the smaller group.</p> <p>SG to review and to report back at a later date</p> <p>Society for museum archaeology rep – MH to find out who that is.</p> <p>PH to speak to Kate Geary re what sort of survey she would like to conduct.</p>
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<p>5. Communications: SD advised we have a communication document. RHJ advised it is currently with HES's Comms team. KO has chased up Comms so we can get it back. LH identified that there was a security setting on the Strategy website that was preventing it from showing up in Google searches. This setting has now been removed.</p> <p>6. British Academy Reflections on Archaeology Report: SD and RHJ presented the report to the committee. A general discussion followed. RHJ suggested that a formal response from SSAC might be appropriate. RHJ suggested it would be appropriate to correct the inaccuracies relating to Scotland in the report, e.g. how the Archaeology Strategy is referred to. It was agreed to draft up a response from the SSAC to the British Academy's report to correct the factual inaccuracies relating to the Strategy.</p> <p>7. 2017 Year of History, Heritage and Archaeology update: RHJ advised this will be a standing item in meetings for the rest of this year. There are a lot of events happening across the HES estate. The A&WH team have found themselves involved more in events that allows for the promotion of archaeology. RHJ advised there is a series of monthly lectures being held in Longmore House. The lectures are being run chronologically, from Stone Age to This Age. RHJ advised that she will be doing a short presentation in the final lecture in December on the Archaeology Strategy. RHJ advised that next year is the Year of Children and Young People, which leads well into education and learning for the promotion of archaeology to a younger audience. After next year the series of "Year of..." will be biennial, with the next one being in 2020. KO advised there will be an Amazing Ages event at Fort George, which will take the form of an archaeology fair. EM advised Arch Scot will be at the Royal Highland Show. SK advised their focus will be on the first two weeks in October for the Highland Archaeology Festival. Advised there will be scope to get the Archaeology Strategy promoted there.</p> <p>8. Next meetings (Tuesday 31 October 2017): SD asked if the SSAC needed to meet up before 31 October to deal with Aim 1.2. It was agreed to meet up in June. It was agreed to meet up from 14:30 to 15:30 on 27 June after the workshop.</p>	<p>RHJ to get communication strategy to TR</p> <p>ME and RHJ to collate all papers prior to meetings and send them out in one email.</p> <p>SD and RHJ to draft up the response to the British Academy for circulation to the committee before issuing.</p> <p>RHJ to embed links in the SSAC minutes for May.</p>
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<p>9. AOCB: SG advised there will be an OPIT post within HES. The archaeological aspects of OPIT are now being recognised and tackled.</p> <p>Close: There were no further announcements. SD drew the meeting to a close.</p>	
<p>Mike Elliot Archaeology & World Heritage Team</p>	<p>24 May 2017 0131 668 8811</p>

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