

Meeting Note	Scottish Strategic Archaeology Committee
Date: 27 October 2016	
Meeting Location: Longmore House, Edinburgh	
Present: Stephen Driscoll (SD) (<i>Chair</i>), Chris Bowles (CB), Simon Gilmour, Eila Macqueen (EM), Katie Stevenson (KS), Val Turner (VT), Rebecca Jones (RJ), Mike Elliot (ME) (<i>Minutes</i>), Mark Hall (MH)	Apologies: Kate Britton (KB), Pete Hinton (PH), Susan Kruse (SK), Matt Ritchie (MR), Robin Turner (RT)
Note of Meeting/Discussion	Action Points:
<p>1. Welcome and apologies: SD welcomed everyone, especially KS and VT who were attending their first meeting.</p> <p>2. Minutes of the May meeting and matters arising: The minutes were accepted as an accurate echoed of that previous meeting. RJ advised HES now has a new chief executive, Alex Paterson, formerly CEO of Highlands & Islands Enterprise. She also updated that Dr Kirsty Owen is the new Senior Archaeology Manager in her team (replacing Rod McCullagh) and she now has the addition of Laura Hindmarch who had undertaken the updating of the Strategy Delivery Plan and been in touch with Committee members.</p> <p>3. Delivery Plan – focus on priorities: The SSAC expressed their thanks to Laura Hindmarch for pulling together the delivery plan.</p> <p>a. Aim one – Delivering Archaeology: RJ clarified that there is no colour coding within the objectives but shading makes it easier to separate different actions. The colour scheme throughout the document corresponds with that which was previously agreed for the strategic priorities and reads across to the published Strategy.</p> <p>On the subject of Internationalisation, a general discussion took place on whether "Brexit" would impact on delivery. It was agreed to keep going as we are, as we don't yet know what "Brexit" will look like.</p> <p>There was a discussion on the aims which will be updated and a revised version placed online.</p> <p>SG drew the attention of the Committee to a recent report on academic collaboration and barriers to interdisciplinary research, to be found online at: http://www.hefce.ac.uk/pubs/rereports/Year/2016/interdis/Title,110229,en.html</p>	<p>RJ to organise a meeting between SD and new CEO</p> <p>RJ will make changes to the delivery plan discussed today and "draft" will be removed ME to upload onto website</p>

<p>b. Aim two – Enhancing Understanding: SG reported on the progress that was already happening on some of the actions. Some clarifications were made around specific actions which will be updated in the revised version. Enhanced engagement with archaeology departments in Universities was discussed.</p>	
<p>c. Aim three – Caring and Protecting: It was clarified that although ALGAO are the lead on this, the museum sector will be asked to lead on 3.4 onwards. There was a brief discussion of some of the issues that were raised during the consultation process with regard to chance discoveries and museum archaeology. Prioritisation of funding for issues was discussed, once these have been clearly quantified. RJ reported that she will be in touch with Museums Galleries Scotland (MGS) for a representative for the SSAC.</p>	<p>RJ, KS and Jilly Burns (NMS) to meet up and discuss 3.4 onwards</p> <p>RJ to contact MGS</p>
<p>d. Aim four – Encouraging Greater Engagement: EM clarified the focus of this section.</p>	
<p>e. Aim five – Innovation and Skills: It was noted that timescales are quite tight in this section. There is a Heads of Archaeological Departments group but it does not meet frequently. It was suggested that it might be an idea to reinvigorate it to meet up in order to deliver the Strategy. Other groups to include are University Archaeology in the UK, and the Standing Committee for Archaeology Unit Managers.</p>	<p>SD to coordinate a gathering of Head of Archaeology. And will let RJ know if secretariat support is required</p>
<p>4. Communications: Opportunities for promotion were discussed, including a forthcoming issue of <i>The Archaeologist</i> and Archaeology Scotland's magazine. MR is keen to promote use of the logo, it was suggested the guidelines be created for its use to go on the website. It was recognised that if anyone can download and use the logo there is a risk that it will be abused but agreed that the risk is probably small. If it becomes a problem then this can be revisited. It was asked if there could be either a one-off <i>Focus</i> magazine on the Archaeology Strategy or potentially regular features. A similar magazine for Archaeology will be explored.</p>	<p>Guidance on using the logo to be created and circulated</p> <p>RJ to explore</p> <p>RJ</p>
<p>5. SSAC Remit and Membership: RJ advised that MR is due to come off the SSAC next year and has made suggestions for his successor whom RJ will approach. EM clarified that she is the BEFS link. The remit was discussed and amendments made.</p>	<p>RJ to make amendments; ME to upload</p>

